



## **Morton Ranch Junior High Parent Family Engagement (PFE) Policy 2023-2024**

### **Statement of Purpose**

Morton Ranch Junior High believes that our school should positively impact the community by promoting student achievement and social-emotional growth for all students. The campus priorities include improving achievement in math and reading, providing character education to promote social-emotional growth, and to support our Emergent Bilingual students with more resources for language acquisition. All students will receive extensive academic support in the areas of math and reading through before and after school tutorials, intervention courses, and online opportunities such as Imagine Math and Freckle. All students will participate in character education with the implementation of Character Strong lessons and Project Class. Lastly, our emergent bilingual students will be provided with intervention before, during, and after school and teachers will be provided with training in building language rich classrooms. An integral part of achieving these goals is through the support of our families and community.

A PFE policy is designed to promote parental involvement that supports our school's mission and vision as well as our goals through Title I Part A. An advisory team will annually review, evaluate, and modify this policy to better support our campus goals. Our PFE was created jointly with the parents, community, and teachers of MRJH. The PFE will be distributed during our Annual Title I meeting, at all school sponsored events, through our website, and linked on weekly communication emails. The PFE will be translated into the languages that represent our student population.

An annual Title I meeting shall convene at varying times and days in which all families of MRJH student's will be invited and encouraged to attend. The goal of the annual meeting is to inform parents of our goals for Title I and review our campus needs assessment. A description of the PFE Policy will be shared and a survey will be distributed for feedback from parents. The Campus Advisory Team will be responsible for inviting, conducting, and distributing all matters relating to the Annual Title I Meeting.

The effectiveness of our programs and parental involvement will be evaluated throughout the year. Data will be collected through surveys and feedback for more effective parental involvement. Modifications and ways to improve our practices will be reviewed and reported.

Title I Funds will be allocated towards student achievement and social-emotional growth. The Campus Advisory Team, parents, and teachers will have input into the use of funds. Funds may be used for professional development, extended day activities, instructional materials, program implementation, staff salaries, and parent involvement opportunities. MRJH will distribute valuable information about the curriculum, grading policies, and testing calendars. The KISD website also provides this information. News related to Title I will be posted on the MRJH website, in the school newsletter, on the marquee, through social media, and fliers.

### **Developing the Policy**

An Advisory committee was formed consisting of parents, community members, teachers, and administrators to develop the Morton Ranch Junior High's Parent and Family Engagement (PFE) Policy. The parent volunteers will represent the diversity of the student population and a translator will be present. The committee will meet to write, revise, and publish the PFE Policy that will encourage and support parental involvement at MRJH. The PFE Policy is a fluid document and can be revised based on the needs of our stakeholders.

Morton Ranch Junior High held its first PFE Meeting to discuss the goals of the Campus Improvement Plan and solicited feedback from the parents about the goals. The first meeting was held on August 10, 2023 at 4:30pm in the LGI at MRJH. The PFE committee presented on how MRJH became a Title I school and what it means to be a Title I school as well as reviewed our goals and discussed how it will positively impact our campus. We built capacity through activities that promoted honest feedback and to show our parents that we are all working together to achieve our Title I goals.

The second PFE Meeting was held on Thursday 8/24 at 5:30pm in the MRJH LGI and the purpose was to create the Parent-School Compact. We reviewed MRJH's goals of Title I and how being a Title I school positively impacts our campus. We built capacity with an icebreaker where the PFE committee discussed famous compacts in history and their importance throughout the world. The PFE committee agreed upon the statements that best reflected how MRJH, parents, and students could support student achievement. All committee members agreed upon the Parent-School Compact and the compact will be distributed to parents on Monday 8/28 during "Back to School Night." The compact is available in English and in Spanish.

### **Annual Meetings**

Morton Ranch Junior High will conduct multiple annual Title I meetings at the beginning of the year and in the spring for all parents to introduce the Title I program and provide updates to any changes made. At the meeting, the Title I program will be described, the PFE policy will be distributed and opportunities for parental participation will be explained.

The first annual Title I meeting took place during "Back to School Night" on Monday August 28, 2023 at 5:00pm in the MRJH Cafeteria. All distributable materials and the presentation was translated

into English and Spanish. Parents were notified about the Annual Meeting via Maverick Mail, posters at school, announcements, and through Blackboard communication.

The second Annual Meeting will take place on Saturday October 14, 2023 at 9:00am in the MRJH Cafeteria . Parents will be informed through electronic correspondence such as The Maverick Mail and the Remind App, distributed invitations from the campus, and posted fliers. We will also host an annual Title I meeting in the spring to review the progress we have made on the Campus Improvement Plan.

Additionally, the evaluation of the Title I program and PFE will be conducted through a survey that will be available online in multiple languages to reach as many parents as possible. These surveys will be geared toward how to help support student achievement and parental involvement. Parents are encouraged to be involved in their child's education and offer suggestions as we work together to ensure their child succeeds at Morton Ranch Junior High.

### **Building Capacity**

Morton Ranch Junior High values the partnership of the parents in their children's education. During the creation of the PFE, parents, staff, and administrators met to build capacity and further develop a partnership. Through the activities conducted and the surveys administered, we have created a School-Parent Compact that supports the Title I initiatives at MRJH.

### **Morton Ranch Junior High will:**

- Respect the school, students, staff and families.
- Provide meaningful instruction in a safe, caring, and pleasant atmosphere.
- Foster high standards of academic achievement and positive behavior.
- Help students experience success in the classroom environment.
- Participate in professional development opportunities that improve teaching and learning.
- Support the formation of partnerships with parents and communities.
- Offer student and parent education on the Katy ISD and MRJH technology, procedures, and curriculum.

### **Parents will:**

- Respect the school, staff, parents, and families.
- Ensure my child attends school regularly and is on time.
- Model a positive attitude towards school.
- Communicate the importance of education with my student.
- Maintain communication with MRJH by reading the school newsletter, regularly checking HAC, and voicing my concerns. Support school activities by participating in school functions.

### **Students will:**

- Advocate for myself when I have a question.
- Take responsibility for my behavior and learning by following MRJH's procedures and policies.

- Respect the school, classmates, and families.
- Come to school ready to learn by being prepared and a productive member of my classroom.

**Other ways in which parents are encouraged to participate in their child's education are:**

- Campus Volunteer (sign up through the link <https://www.katyisd.org/Page/8777>)
- Parent Teacher Student Association (PTSA)
- Family Events (see below)
- CAT Team
- Book Fairs
- Watch D.O.G.S.
- Keys Mentor
- Field Trip Chaperones and Volunteers
- Attend Sporting Events
- Attend Fine Arts programs such as choir concerts, band and orchestra concerts, theater productions, art shows
- Katy ISD Parent Advisory Committee

**MRJH will host the following Family Trainings and Activities:**

- New Student Orientation
  - Date and Time: Thursday August 10, 2023 @ 2-4pm
  - Location: Morton Ranch Junior High
  - Other info: 6th Grade Students and parents will tour MRJH and receive the "Guide to Curriculum" pamphlet
- Ranch Roundup
  - Date and Time: Thursday August 10, 2023 @ 5:30-7:30pm
  - Location: Morton Ranch Junior High
  - Other info: 7th and 8th Grade Students will receive their schedules, parents will receive "Guide To Curriculum" pamphlet
- Community Pep Rally
  - Date and Time: Monday August 21, 2023 @ 6:30-8:00pm
  - Location: Morton Ranch High School Football Field
  - Other info: All feeder schools to MRHS are encouraged to participate celebrating all of our sports teams.
- Meet the Mavs Pep Rally
  - Date and Time: Thursday August 24, 2023 @ 6:30-7:30pm
  - Location: Morton Ranch Junior High Competition Gym
  - Other info: Come celebrate our Maverick Athletes!
- Meet the Teacher Night
  - Date and Time: Monday August 28, 2023 @ 5:30-7:30pm
  - Location: Morton Ranch Junior High

- Other info: Title I Annual Meeting will be held, Students and parents will meet their teachers, teachers will present information about classroom expectations and procedures
- Curriculum Night
  - Date and Time: Wednesday September 27, 2023 @ 5:30-7:30pm
  - Location: Morton Ranch Junior High
  - Other info: Students and parents will be given an explanation of the curriculum used in school, forms academic assessment used to measure student progress
- Breakfast and Bytes
  - Date and Time: Saturday October 14, 2023 @ 9-11am
  - Location: Morton Ranch Junior High Cafeteria
  - Other info: Title I Annual Meeting and resources will be available for parents to ask questions and understand the curriculum at MRJH.
- Literacy Night
  - Date and Time: Thursday October 19, 2023 @ 6-8pm
  - Location: Morton Ranch Junior High Cafeteria
  - Other info: Students and parents will be able to attend the Book Fair, food and drinks will be available for purchase
- Community Cookout
  - Date and Time: Thursday November 16, 2023 @ 5:30-7pm
  - Location: Morton Ranch Junior High Courtyard
  - Other info: Games and food will be provided, Community resources will be available
- Course Selection Night
  - Date and Time: Monday January 22, 2024 @ 6-7:30pm
  - Location: Morton Ranch Junior High Cafeteria
  - Other info: Counselors will provide information on Course Selection for the following academic school year, light refreshments and drinks will be provided
- Pancake Breakfast
  - Date and Time: Saturday March 2, 2024 @ 9-11am
  - Location: Morton Ranch Junior High Cafeteria
  - Other info: Breakfast will be provided
- Multicultural Night
  - Date and Time: Wednesday March 27, 2024 @ 6pm
  - Location: Morton Ranch Junior High Cafeteria
  - Other info: Students will represent their different cultures, languages, and countries with different table exhibits. The booths will have light refreshments.
- A Night Under the Rainbows
  - Date and Time: April 2024
  - Location: Morton Ranch Junior High
  - Other info: A celebration of Autism Awareness Month

- Any other planned events will be announced via weekly communication, the website, the Remind App, and announcements.

Our School-Parent Compact, program information, website information, notices, and announcements will be written in languages that represent our student population to promote the inclusion and participation of all families within our community.

### **Programs and the School Community**

Annually, the Title I program at Morton Ranch Junior High will assess the needs of the identified Title I students and parents within our school community. A variety of tools will be utilized to determine the effectiveness of our Title I program including but not limited to surveys and questionnaires distributed throughout the year. The CAT team will review the information and revise our CIP and PFE to better serve our students.

Our staff is also diligent at monitoring student achievement and academic progress through the use of formative and summative assessments. This data guides the staff's implementation of instruction and TEKS to provide more support to students. Data is always used to differentiate instruction to meet the needs of all learners.

Workshops and trainings will be provided to educators and parents to address the specific needs of our campus. Parents will be notified of these trainings and opportunities through all means of communication.

### **School-Parent Communication**

Morton Ranch Junior High will communicate with parents on a weekly basis. Important information will be provided in the KISD Student Handbook, "Guide to Curriculum" pamphlet, the School-Parent Compact, the PFE, and on the district website. Notification about individual students will be provided to parents every 3 weeks. Parents will be notified at those times about their student's academic achievements and means to improve if necessary. This information will be disseminated by email, phone calls home, and/or conferences. When possible, all communication will be provided in the home language of the student and in a format parents can understand. Parents are encouraged to contact the school or the child's teacher when questions or concerns arise.

### **Parent-Teacher Communication at Morton Ranch Junior High:**

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|------------------------------|----------------------|
| ● Home Access Center updates | ● Individual notices |
| ● Email Notifications        | ● Maverick Mail      |
| ● Telephone calls            | ● Remind             |
| ● Progress Reports           | ● Marquee            |
| ● Report Cards               |                      |

**Contact Information:**

Katy ISD Homepage: <https://www.katyisd.org/Katy%20ISD>

MRJH Homepage: <https://www.katyisd.org/MRJH>

MRJH Weekly Communication:

<https://www.smore.com/07gdba-mrjh-maverick-mail?ref=email-content#w-1987458539>

MRJH Phone Number: (281) 237-7400

Title I Coordinator Information: Kelly Leathers (281) 237-7502

**Funding**

Morton Ranch Junior High will spend Title I funds according to the identified, comprehensive needs assessment and the Title I guidelines and will document activities and expenditures. Funds will be used for: staff salaries, materials, supplies, activities, parent and teacher training for effective methods/instructional strategies that increase the quality of learning at Morton Ranch Junior High.

**Concluding Statement**

Morton Ranch Junior High believes that our school should positively impact the community by promoting student achievement and social-emotional growth for all students. We are dedicated to collaboratively working together to ensure the achievement of our students. We will monitor the effectiveness of our parent involvement and Title I program. Administrators, teachers, and school staff will advocate for the benefits of our Title I PFE policy. Parent engagement is essential to making a significant impact in reaching academic, social, and emotional excellence for every child at Morton Ranch Junior High.

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